



Hooksett Police Department

Approved

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POLICE COMMISSION MEETING

Minutes of the Meeting of Wednesday December 15, 2010

The Hooksett Police Commission held a public meeting on Wednesday December 15, 2010, at the Safety Center. Present were Chairperson Joanne McHugh, Commissioner Henry Roy, Commissioner Clark Karolian, Chief Stephen Agrafiotis and Town Councilor Gorton.

1. Call to Order:

Chairperson McHugh called the meeting to order at 11:06 a.m.

2. Proof of Posting:

Chairperson McHugh provided a copy of the meeting notice.

3. Pledge of Allegiance:

The pledge of allegiance was held.

Public Session

4. Old Business:

Budget 2011-2012

A. Chairperson McHugh stated at the last meeting the Commission agreed to a budget of \$3,463,416, and there was a reduction to 2 lines. The vehicle maintenance line they took \$15,000 for as total of \$22,282.00 and the publication line would be reduced to \$6,566.46. She stated they needed to add money to the animal control line.

A discussion was held on the drug and alcohol line.

Commissioner Karolian arrived at 11:15 am.

Chairperson McHugh updated Commissioner Karolian on what was addressed prior to his arrival.

Commissioner Roy stated they had \$15,700 to reallocate. A discussion as held on where to

Commissioner Roy wanted to add money to the training line. A discussion was held it was decided to leave the training line at \$2,647.00.

A motion was made by Commissioner Karolian to add \$25,000 to the legal line, and \$701.00 to the animal control operations line, seconded by Commissioner Roy. Chairperson McHugh Aye, Commissioner Roy Aye, Commissioner Karolian Aye, motion carried.

Recording Secretary

A. Chairperson McHugh brought in a job description and a copy of the ad that would be put in the paper for the Commission to review. She stated she developed the job description with Liz Dionne from Human Resource.

Commissioner Roy asked who came up with the compensation for the position? Chairperson McHugh stated the Town Council recommended the amount of compensation.

Commissioner Karolian inquired about the minutes being posted on the website within the required time frame.

Commissioner Roy made a motion to move forward to place the ad and job description for the recording secretary. Seconded by Commissioner Karolian, Chairperson McHugh Aye, Commissioner Roy Aye, Commissioner Karolian Aye, motion carried.

5. New Business:

Union Negotiations

A. Chairperson McHugh asked Commissioner Karolian if he had sent the letter. Commissioner Karolian stated he made notification to her and he thought she was going to notify the Chief. Chief Agrafiotis stated he left a message for Tom Noonan.

Chairperson McHugh asked who is going to take the place for negotiations.

Chief stated they needed someone to do negotiations the Commission needed to decide who to appoint, he stated he felt it was the Chair's responsibility to make sure the process moves forward and decide who would be the replacement.

Commissioner Karolian stated the Chief could be the Chief negotiator. Chairperson McHugh stated he doesn't have the authority to do it. Commissioner Karolian stated the Commission has the authority to authorize or give the Chief direction, he could have a captain or someone he felt confident to help negotiate the contract and have communication with the Commission and go back and forth with the Chief.

Chief stated they should check with LGC he is not sure they could give him that authority to negotiate on behalf of the Commission.

Commissioner Roy stated he was not privy to this information and asked the Commission to explain what they were talking about.

Chairperson McHugh stated she e-mailed the Chief that Commissioner Karolian is unable to continue doing negotiations due to his job. She stated the Chief e-mailed her stating it was her responsibility to make sure the process continues. She responded to him that he needed to notify the union about this. She stated in the e-mail that she felt it was a decision that had to come from the Commission and not from her in regards to who was going to do the negotiations.

Commissioner Roy asked if they have time constraints that are coming up with negotiations. Chief stated by the budget submission date he is not sure of the date.

Chairperson McHugh asked Commissioner Roy if that was something he would consider doing as he has done this in the past? Commissioner Roy stated he told them he would consider doing it if Attorney Higgins is reappointed to follow through on it; he is not going to do it without a labor attorney. He stated they did that approximately 10 years ago and it cost them a lot of money.

Chairperson McHugh stated she was going by what the Town Council requested of them. Whoever was the representative to the negotiations before anything was taken off the table they would have the language reviewed by an attorney.

Commissioner Karolian asked why someone from the Commission needed to be on the negotiating team? She stated based on what the Chief was saying would Commissioner Roy consider doing it?

Commissioner Karolian stated he maintains they can give the authority to the Chief to be the negotiator and he can have whoever he wants with him.

Chairperson McHugh stated she doesn't want to get into the situation of bargaining in bad faith.

Commissioner Roy stated he wouldn't do it without a labor attorney.

Commissioner Karolian asked what happens when the contract is not ratified before the deadline as long as you're bargaining in good faith he doesn't see a problem with that.

Chairperson McHugh stated they need to resolve this and doesn't want to have any unfair labor practice to contact the Town's Attorney. She stated if someone is needed from the Commission she would do it. She asked the Chief to contact the Town Administrator to inquire to see if she could contact the Town's attorney. Commissioner Karolian stated they needed an answer within 48 hours.

Payroll Manifest

Chairperson McHugh stated the payroll figure was not approved properly at the last meeting a motion was made to approve the payroll manifest in the amount of \$22,373.89.

A motion was made by Commissioner Karolian to approve the payroll for December 7, 2010 in the amount of \$249,575.14, seconded by Commissioner Roy. Chairperson McHugh Aye, Commissioner Roy Aye, Commissioner Karolian Aye, motion carried.

CIP

Chief stated he has received information about the decision from the Planning Board on the CIP. The CIP is recommending to the Town Council zero dollars for the next budget year. He stated the Town Administrator had proposed \$40,000 and the CIP had decided on zero. Chief stated the

Town Council is discussing it tonight. The Planning Board made this decision on December 6, 2010. Chairperson McHugh asked if the Planning Board was doing what the CIP proposed? Chief stated the only information he has is the Town Administrator recommended \$40,000 and the CIP recommended \$20,000 a year starting in fiscal year 2012-2013.

Non-Public Session

Present were Chairperson Joanne McHugh, Commissioner Henry Roy, Commissioner Clark Karolian, Chief Stephen Agrafiotis and Captain Jon Daigle.

At 12:04 PM, the Commission entered a non-public session by a motion made by Commissioner Roy, seconded by Commissioner Karolian, the motion carried in accordance with the provisions of NH RSA 91-A:3,II (a). Chairperson McHugh Aye, Commissioner Roy Aye, Commissioner Karolian Aye.

1. NH RSA 91-A:3, II, (a).

At 1:25 pm the Commission came out of non-public session.

A. A discussion was held in regards to seeking advice of an attorney reference a personnel matter.

Commissioner Roy made a motion to seal parts of the minutes of the non-public session. Seconded by Commissioner Karolian, motion carried by roll call vote. Chairperson McHugh, Aye, Commissioner Roy, Aye, Commissioner Karolian, Aye.

Meeting adjourned at 1:26 PM.

Drafted by: Executive Assistant Francine Swafford
Drafted: December 17, 2010
Amended by Recording Clerk Dawn McDonald